U.S. Small Business Administration

SBA Rapid Decision
Reference Guide

Below are the various "INFO" notes that will be seen when processing files in the RER system. The "INFO" messages are generated based on established business rules and requires further review by a loan officer. These items must be addressed and mitigated accordingly. Below are the actions to be taken in response to each of the various types of "INFO" notes that may appear on files in process.

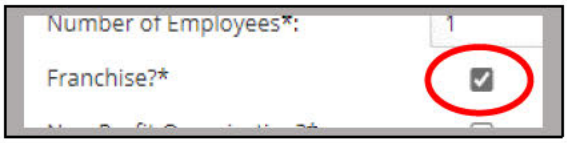
Before decisioning any deals, review the Notes for information pertaining to the file.

INFO: If approved for a loan, applicant will also receive advance of $XXXXX: This is the advance amount provided to the applicant ranging from ($1,000 - $10,000) based on $1,000 per employee

Action To Take:

Confirm the system properly deducted this amount from the approved loan amount.

INFO: Applicant indicated they are a Franchise: This results when the Applicant indicates the business is a Franchise, an Addendum Form 2462 or SBA Negotiated Addendum is not required. Always review the NOTES section.



Action To Take:

- Check the franchise directory to determine if franchise is located on it.
  - [redacted]
- The directory shows whether it's listed, whether it meets the FTC definition of a franchise

SBA FRANCHISE IDENTIFIER CODE	BRAND	MEETS FTC DEFINITION?	IS AN ADDENDUM NEEDED?	SBA ADDENDUM - Form 2462	SBA NEGOTIATED ADDENDUM	SBA FRANCHISE IDENTIFIER CODE Start Date	NOTES
S3456	A Mother's Touch Movers	Y	Y	Y	N	09/05/2018	When the real estate where the franchise business is located will secure the SBA-guaranteed loan, the Collateral Assignment of Lease may not be executed.

Updated 05/15/2020

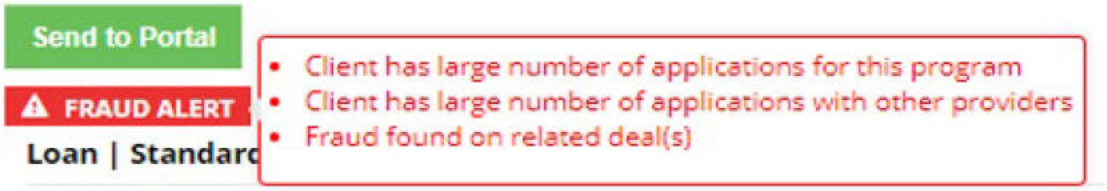
Rapid Fraud Indicators: **Appears when the RER Rapid fraud indicators are true**



Loan Officer Action:

These are the fraud searches that will be performed by RER Rapid. Loan Officer action is the red text.

1. Device (computer, mobile, IP address) associated with fraud – Review file to determine if a loan packager is involved with applications submitted. If so, **Approve.**
2. Large number of applications with other lenders (large scale) – Contact Borrower and ask why so many applications with private lenders and find out status of those applications. How many approved loans for how much, etc. (see Fraud on Credit Report
3. Large number of applications for this program (several in succession) – Review the applications to determine if they are duplicates and mark accordingly. **Decline all but one of the applications from the applicant**. Rapid Finance system identifies the fields of duplication. (see Fraud on Credit Report)
4. Owner/Client information failed validation (info doesn't go together, person is listed as deceased, etc.). Owner information could not be validated by data provider, there were discrepancies or red flags. If owner information is correct and there are no other Alerts – **Approve**
5. Owner/Client information failed online identity verification – **Approve**
6. Client location is international – If the applicant business has a physical presence in a declared area proceed with processing loan. If not, **Decline** for no physical presence.
7. Digital identity fraud suspicion/suspicious online behavior – the data altogether has been used fraudulently online - **Decline**
8. VOIP phone number or phone number not associated with business or owner – Contact the applicant and get a valid phone number
9. Email has not passed validation – Contact applicant for valid email address



- **Client has large number of applications for this program (**will be reflected in "Related Deals")

  Action To Take:

  Loan Officer should compare the applications to determine if duplicative. If not duplicative, review to ensure compliance with ODA's limits on loan approval authority. **Approve loan within the authority limits.**
  If duplicative and the duplicated loan(s) is already approved – **Decline Loan**

- **Client has large number of applications with other providers** (based on the CBR reflecting several inquiries within a specific timeframe)

  Action To Take:

  Contact applicant to inquire of any additional borrowing (when, how much, and purpose)
  If applicant has not accepted any disaster related loans – **Approve Loan**
  If applicant has taken out another disaster type loan that would duplicate the purpose of the EIDL loan from another lender, must determine if that loan would duplicate the EIDL working capital loan.

- **Fraud found on related deal(s)**

  Action To Take:

  Review each related deal to determine and resolve each fraud alert associated with the specific deal.
  Document findings and action taken in the "Notes".