U.S. SMALL BUSINESS ADMINISTRATION
COVID EIDL SERVICING CENTER

COVID EIDL GENERAL ASSISTANCE REQUEST REQUIREMENTS

ATTENTION:

Submission of these requirements does not constitute an automatic approval of any assistance and SBA retains all its rights to collect on the subject SBA loan.

For the U.S. Small Business Administration (SBA) to consider your *General Assistance request*, the documentation below must be provided.

GENERAL REQUIREMENTS:

1. A detailed letter from the borrower(s) or guarantor(s) (if any). This letter should include:
   - The SBA loan number;
   - Borrower's name and address;
   - How and when the borrower can be contacted;
   - Details explaining the request
2. Completed, signed and dated Consent to Verify Information and 3rd Party Authorization (Borrower Authorization) for all SBA borrower(s) and/or guarantor(s) (if any). (hyperlink to fillable PDF)
3. **Proof of Insurance** as required by the SBA Loan Authorization and Agreement.

*Please submit the above required information to the US Small Business Administration at the **Covid EIDL Servicing Center** as shown below. Complete information packages may be emailed to Covideidlservicing@SBA.gov .*

Covid EIDL Servicing Center
E-mail: Covideidlservicing@SBA.gov
Box.com: Box.com - Upload files to Covid EIDL Servicing Center
Toll Free Phone: (833) 853-5638
Fax: (202) 481-5799