

WASHINGTON STATE OFM Office of Financial Management

ONE WASHINGTON

One Washington

A Business Transformation Program

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House Technology, Economic Development, & Veteran's Committee

Feb. 5, 2025

Requested Agenda

- **Introduction**: Overview of the One Washington project and current scope of functionality.
- **Legacy Systems Overview**: Summary of the number of legacy systems that are impacted, and the agencies implementing Workday.
- **Impacts and Relationships**: Summary of how agency financial systems connect, and what happens when multiple agencies are impacted by a change or event.
- **Agency Support**: How One Washington has, and will continue, to engage with our partner agencies to promote readiness.
- **Open Discussion**: Q&A

Introduction: What is One Washington?

*One Washington is a **phased** state-wide business transformation program focused on replacing the state's 1960s-era administrative technology with a cloud-based solution (Workday) for finance, human resources, payroll, procurement, and budget systems and processes.*

- ✓ **One** program
- ✓ Serving **100+** Washington State agencies
- ✓ Transforming **270+** legacy systems

Workday Functionality: By the Phase

Phase 1A
Agency Core Financials

Current Phase

- New Chart of Accounts (Foundational Data Model)
- Budget control
- Medicaid and standard cost allocation
- Interagency billing
- Fixed assets
- Vendor/customer management
- Accounts receivable
- Invoicing and accounts payable
- Limited purchase order to pay

Phase 2
Human Capital Management

Future Phase

- Employee set up/ maintenance
- Benefits
- Garnishments
- Labor distribution
- Time keeping
- Leave management
- Deductions & contributions
- Payroll processing
- Benefit enrollment
- Employee self services
- Position control
- Staff scheduling
- Performance management
- Learning management
- Personnel actions
- Classification
- Recruitment
- Travel management

Phase 1B
Expanded Financials

Future Phase

- Full cost allocation
- Consumable inventory
- Projects/grants
- Work orders
- Procurement
- Competitive procurement (RFx)
- Remaining purchase to pay
- Commodity code management
- Requisition/PO and receipt
- Vendor portal
- Purchase cards
- Punch out catalogs
- Contract management

Phase 3
Budget

Future Phase

- Operational budget preparation
- Capital budget preparation
- Forecasting
- Supplemental budget management

Summary of Agency Impacts and Legacy Systems

100+ Washington State Agencies*
Over 100 state agencies will be impacted in some way by Phase 1A core financials. This includes higher education and agencies supported by other agencies.

60+ Agencies with Projects
These agencies are implementing changes to their business processes but may not have technical changes.

40+ Agencies with Technical Remediation
Remediating agencies are responsible for **technical changes to their systems**.

There are **276 IT systems** that support financials that will be modified or retired in Phase 1A.

Of the 276 IT systems:

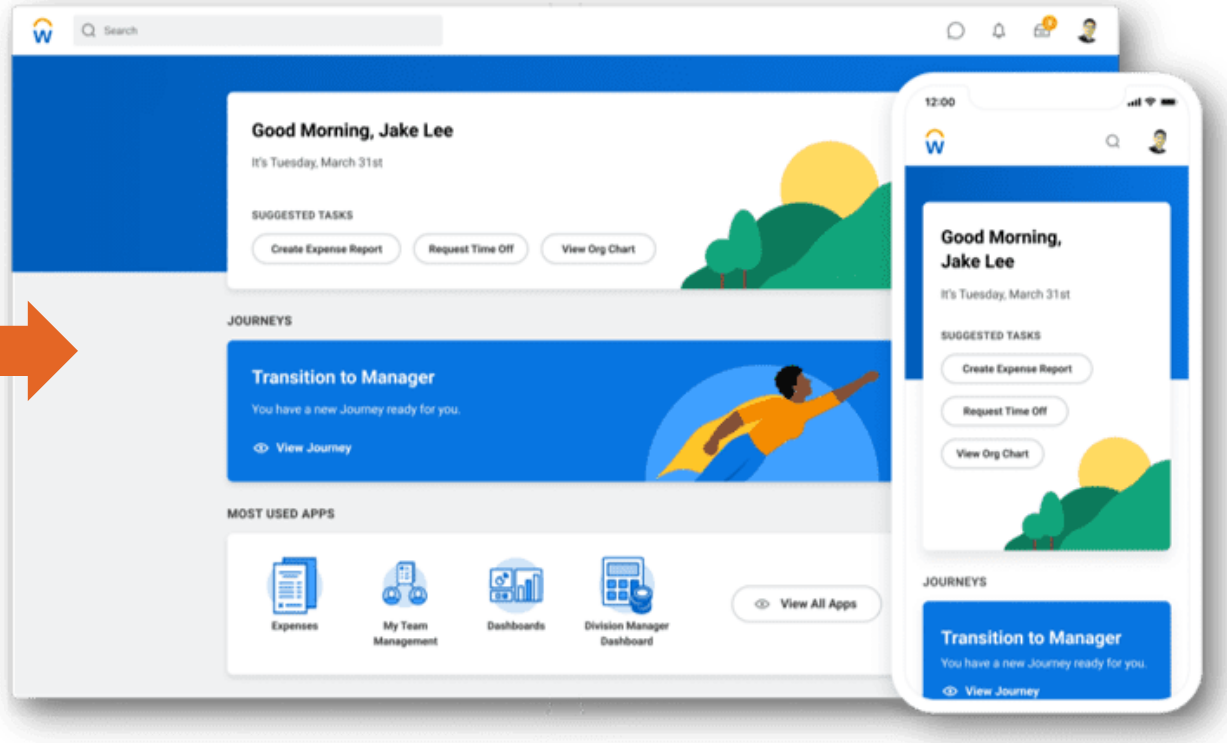
- 25 will be retired
- 151 will be modified
- 143 connect direct to Workday
- 51 connect via another system
- 38 are mandatory to be complete and tested prior to the state going live on Workday

Legacy Systems to Modern Technology

Current **AFRS** screen

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    SEQUENCE:          HEADER: 230207 JV 999 0 A 230207    BIEN: 23    FM: 20
    DOC DATE: 020723  CURR DOC: _______ __   REF DOC: _______ __    DUE: 020723
    VENDOR #: _________ SFX: __  EXCPT CODE: __  VENDOR TYPE: _     PT: _____
   VEND NAME: ____________________________________        TIN: _________
       ADDR1: ____________________________________    TAX TYPE: _
       ADDR2: ____________________________________     USE TAX: _
       ADDR3: ____________________________________         UBI: _________
 CITY/ST/ZIP: _____________________ __ _______   US/FOR ADDR: _     UI: _____
 ACCOUNT #: ____________________________ VEND MSG: ____________________________
 AGREEMENT ID: _________ ORDER ID: _____ CFDA: _____
  TRANS CODE: ___  MOD: _  REV: _  POSTING FM: 20      AGENCY: ____
  MSTR INDEX: _____  FUND: ___  APPN INDEX: ___  PROG INDEX: _____
  SUB OBJECT: __  SUB-SUB-OBJ: ____  IRS BOX: _  OMWBE TYPE: _
   ORG INDEX: ____  ALLOC CODE: ____  BUDGET UNIT: ___  MOS(YYMM): ____
     PROJECT: ____  SUB-PROJECT: __  PROJ PHASE: __  AGENCY FLAG: __
   WORKCLASS: ___  COUNTY: ___  CITY/TOWN: ____  COST OBJ: _____
   MAJ GROUP: __  MAJ SOURCE: __  SUB-SOURCE: _____  CAFT: _
     GL ACCT: ____  SUBSID DR: _____  SUBSID CR: _____  RRW: _
  AMT:  INV DATE: _____ INV #: ____________________________
  F2=REL, F3=BATCH SUMM, F4=VEND SEL, F5=IAP VEND SEL, F6=BALNC, F8=ENC AUTO
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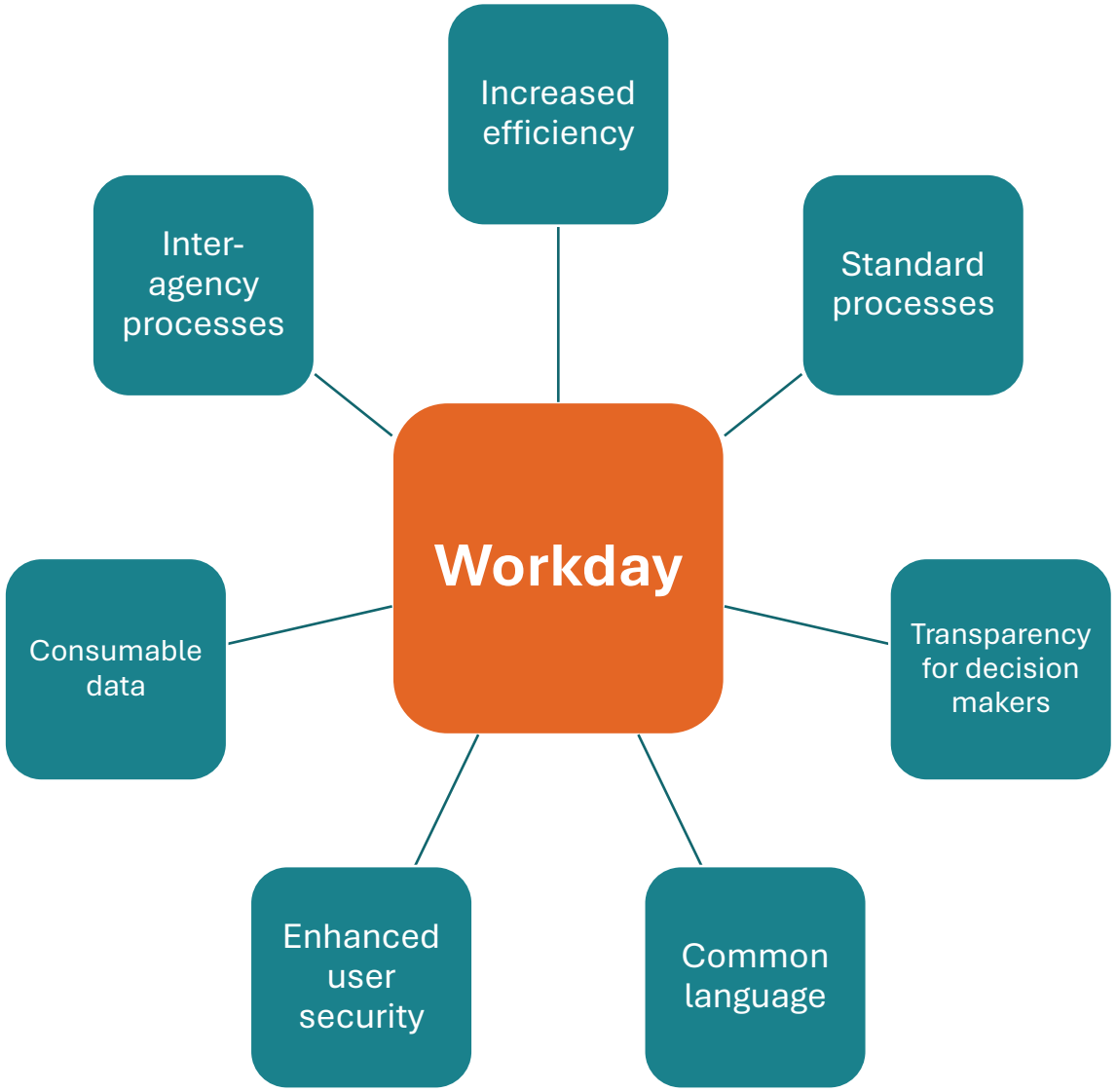
Future **Workday** screen



Supporting Business Efficiencies

Workday streamlines **inter-agency processes**, ensuring that when policy changes or statewide initiatives occur, agencies can respond with **increased efficiency** and **standardized processes**. By providing **transparency for decision-makers** and fostering a **common language** across financial systems, Workday enhances collaboration and coordination.

This unified approach minimizes disruptions, reduces redundancy, and ensures that agencies operate with greater agility in an ever-evolving landscape.



Examples of Agency Support and Partnership

2021 Customer Confirmation Sessions

- Review requirements gathered for Phase 1A
- Preview business process functionality and demonstrate Workday
- Receive agency feedback to improve the initial process design

2022 270+ Agency Legacy Systems Documented

- Agency legacy systems inventoried, evaluated, and documented for legacy system remediation work

2023 Workday Business Process Reviews

- Review of Workday business processes
- Identify potential issues, actions, or gaps prior to the Workday testing activities
- Gather new user-stories or test scenarios from agency-provided feedback

2024 Workday Knowledge Exchange Sessions

- Demonstrate how agency feedback in the 2023 sessions informed the 'final' design
- Respond to agencies' requests for further information and live Workday demonstration

2025 planned Agency-Informed Additions and Improvements

- Agency Workday Environment – dedicated Workday environment for hands-on system exploration
- Extended system testing to test agency-specific business and technical processes
- Elevated agency support model to get remediating agencies 'unstuck'



One Washington partners with state agencies on the iterative design and configuration of the Workday solution for the enterprise – **their participation and feedback is critical to ensuring their needs are met.**

Agencies have benefited from **ongoing support** through multiple Communities of Practice, weekly support meetings, and a dedicated team of experts to support readiness for go-live.

Discussion

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