Individual State Agency Fiscal Note

Bill Number: 1190 HB	Title: New space economy	Agency: 103-Department of Commerce

Part I: Estimates

☐ **No Fiscal Impact**

Estimated Cash Receipts to:

NONE

Estimated Operating Expenditures from:

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years	0.7	0.2	0.5	0.0	0.0
Account					
General Fund-State 001-1	243,609	180,542	424,151	0	0
Total $	243,609	180,542	424,151	0	0

Estimated Capital Budget Impact:

NONE

The cash receipts and expenditure estimates on this page represent the most likely fiscal impact. Factors impacting the precision of these estimates, and alternate ranges (if appropriate), are explained in Part II.

Check applicable boxes and follow corresponding instructions:

☒ If fiscal impact is greater than $50,000 per fiscal year in the current biennium or in subsequent biennia, complete entire fiscal note form Parts I-V.

☐ If fiscal impact is less than $50,000 per fiscal year in the current biennium or in subsequent biennia, complete this page only (Part I).

☐ Capital budget impact, complete Part IV.

☐ Requires new rule making, complete Part V.

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Agency Approval:	Joyce Miller	Phone: 360-725-2710	Date: 02/03/2021
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Part II: Narrative Explanation

II. A - Brief Description Of What The Measure Does That Has Fiscal Impact

Briefly describe by section number, the significant provisions of the bill, and any related workload or policy assumptions, that have revenue or expenditure impact on the responding agency.

Section 2 is a new section and directs the Department of Commerce (department), in consultation with leaders of the technology committees of the legislature, to seek applications for and convene an advisory committee to provide information, advice and assistance for a study and recommendations on the new space economy by October 31, 2022.

II. B - Cash receipts Impact

Briefly describe and quantify the cash receipts impact of the legislation on the responding agency, identifying the cash receipts provisions by section number and when appropriate the detail of the revenue sources. Briefly describe the factual basis of the assumptions and the method by which the cash receipts impact is derived. Explain how workload assumptions translate into estimates. Distinguish between one time and ongoing functions.

II. C - Expenditures

Briefly describe the agency expenditures necessary to implement this legislation (or savings resulting from this legislation), identifying by section number the provisions of the legislation that result in the expenditures (or savings). Briefly describe the factual basis of the assumptions and the method by which the expenditure impact is derived. Explain how workload assumptions translate into cost estimates. Distinguish between one time and ongoing functions.

The policy and industry coordination work stated in HB 1190 are already part of the normal operating procedures within the Industry Sector Development Program within the Office of Economic Development and Competitiveness.

In order to solicit and contract for the study, seek applications and convene an advisory committee, the department assumes the following:

0.10 FTE Commerce Specialist 5 (300 Hours) in FY22 to coordinate the request for proposal process to secure a nonprofit organization to lead the advisory committee.

0.50 FTE Commerce Specialist 3 (1,044 Hours) in FY22 to contract with the successful bidder, manage the contract and deliverables, process contract payments, accept applications for the advisory committee and convene advisory committee meetings.

0.20 FTE Commerce Specialist 3 (400 Hours) in FY23 to continue to manage the contract and deliverables, process contract payments, and convene advisory committee meetings.

Salaries and benefits:
FY22: $64,248
FY23: $20,923

Professional Service Contracts:
FY22-FY23: $150,000 per fiscal year

Goods & Other Services:
FY22: $7,517
FY23: $2,505

Intra-agency Reimbursements:
FY22: $21,844

FY23: $7,114

Note: Standard goods and services costs include supplies and materials, employee development and training, and central services charges. Intra-agency Reimbursement-Agency administration costs (e.g., payroll, HR, IT,) are funded under a federally approved cost allocation plan.

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Total Costs
FY22: $243,609
FY23: $180,542

Part III: Expenditure Detail

III. A - Operating Budget Expenditures

Account	Account Title	Type	FY 2022	FY 2023	2021-23	2023-25	2025-27
001-1	General Fund	State	243,609	180,542	424,151	0	0
		Total $	243,609	180,542	424,151	0	0

III. B - Expenditures by Object Or Purpose

	FY 2022	FY 2023	2021-23	2023-25	2025-27
FTE Staff Years	0.7	0.2	0.5		
A-Salaries and Wages	47,072	15,283	62,355		
B-Employee Benefits	17,176	5,640	22,816		
C-Professional Service Contracts	150,000	150,000	300,000		
E-Goods and Other Services	7,517	2,505	10,022		
G-Travel					
J-Capital Outlays					
M-Inter Agency/Fund Transfers					
N-Grants, Benefits & Client Services					
P-Debt Service					
S-Interagency Reimbursements					
T-Intra-Agency Reimbursements	21,844	7,114	28,958		
9-					
Total $	243,609	180,542	424,151	0	0

III. C - Operating FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part I and Part IIIA*

Job Classification	Salary	FY 2022	FY 2023	2021-23	2023-25	2025-27
Administrative Services	69,552	0.1	0.0	0.1		
Commerce Specialist 3	76,416	0.5	0.2	0.4		
Commerce Specialist 5	88,644	0.1		0.1		
Total FTEs		0.7	0.2	0.5		0.0

III. D - Expenditures By Program (optional)

NONE

Part IV: Capital Budget Impact

IV. A - Capital Budget Expenditures

NONE

IV. B - Expenditures by Object Or Purpose

NONE

IV. C - Capital Budget Breakout

Identify acquisition and construction costs not reflected elsewhere on the fiscal note and describe potential financing methods

NONE

IV. D - Capital FTE Detail: *List FTEs by classification and corresponding annual compensation. Totals need to agree with total FTEs in Part IVB*

NONE

Part V: New Rule Making Required